

Friends of Jonathan Trumbull Library Quarterly Meeting

Tuesday, May 8, 2024, 5:00-6:00 pm

2024 Officers: Allison Peterson, Missy Hayes, Amanda Shanks, Melinda Beever

Friends of JTL email address: friends@lebanonctlibrary.org

1. **Call to Order** *Allison Peterson*
 - a. Attendance, please print your name on the sign-in sheet for meeting minutes
2. **Approval of Minutes** *Melinda Beever*
 - a. Minutes from February 28, 2024 meeting
3. **President's Report** *Allison Peterson*
 - a. New library website, new Friends' page. Page shows upcoming meetings, past meeting minutes, and automatically adds members to the Friends' mailing list. Next task: Create a digital membership form and open a Stripe account to accept donations.
 - b. Friends email list imported to Squarespace, can send emails to large amounts of people without it being labeled as spam. Can see who has opened the message.
 - c. Furniture sale: \$100 for chest of drawers, \$100 folding screen, \$175 for hutch
4. **Treasurer's Report** *Amanda Shanks*
5. **Library Director's Report** *Lindsay Delligan*
 - a. Strategic Planning updates
 - b. Bylaws approved: fine free!
 - c. Hugh Trumbull Adams proposal in progress
 - d. Question RE: Gifting books, potential sales by the Historical Society
6. **Youth Services Librarian Report** *Maggie Gaier*
 - a. State Library Grant awarded for Mr. Rogers Neighborhood program series (\$2000.00)
 - b. CLA Conference and continued learning
7. **Correspondence Report** *Melinda Beever*
8. **Old/Ongoing Business** *Allison Peterson*
 - a. Mashantucket membership
 - i. Cost of pass
 1. Two options: \$250 or \$350
 - ii. Benefit of pass
 1. \$250 = 50% off for 2 adults + 2 youth or 1 adult + 3 youth
 2. \$350 = FREE for 2 adults + 2 youth or 1 adult + 3 youth
 - iii. How many times to be checked out to break even?
 1. Two adults and two children check out FIVE times for \$350 to be covered. (Adult tickets (18-64) \$25 each Youth (6-16) \$16 each)
 2. This membership was checked out 20 times 2022-2023

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9. New Business

Allison Peterson

a. Subcommittee Reports

i. **Fundraising** (Co-Chairs: Allison Peterson and Melinda Beever)

1. Working with staff on logistics for perpetual book sale. Tentative goal is to “open” during Summer Reading kick off. We are not accepting books from the public yet, but we are keeping library discards. ***Please leave contact information with Allison if you would like to help set up this summer.
2. Working with staff to compile a list of items/projects that were requested but were not approved by Building Committee (request made by Edna at February meeting.)
3. **Summer Reading** (Co-Chairs: **Maggie Gaier** and **Amy Harris**)
- 4.

ii. **Halloween** (Co-Chairs: **Maggie Gaier** and **Jean DeSalle**)

iii. **Holiday Party** (Co-Chairs: **Chris Lord** and **Maureen McCall**)

Friends of the Jonathan Trumbull Library Treasurer's Report

5/6/2024

Checking Account

Starting Balance \$ 8,751.72 3/1/2024

Income	Date	Notes
\$ 20.00	2/29/2024	Membership from Maureen McCall
\$ 0.14	2/29/2024	Interest
\$ 0.11	3/31/2024	Interest
\$ 0.12	4/30/2024	Interest
\$ 20.00	5/3/2024	Membership - <i>name not noted</i>
\$ 25.00	5/3/2024	Membership from Susan and Timothy Smith
\$ 100.00	5/3/2024	Gift in Memory of Julie Culp
\$ 500.00	5/3/2024	Gift in Memory of Leah Tanger
\$ 665.37	Total	

Expense	Date	Notes	Check #
\$ 2,000.00	2/28/2024	Summer Reading made out to Joi	550
\$ -			
\$ -			
\$ -			
\$ -			
\$ -			
\$ 2,000.00	Total		

Ending Balance \$ 7,417.09

\$ 600.00 Funds previously applotated

\$ 6,817.09 Total Operating Funds

CD

Starting Balance \$ 10,000.00 3/1/2024

Income	Date	Notes
\$ -		
\$ -	Total	

Expense	Date	Notes
\$ -		
\$ -	Total	

Ending Balance \$ 10,000.00